

Management Report

Arlington Science Focus School PTA

For the period ended December 31, 2021



Prepared by

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1. Statement of Activity

December 2021

	Total
REVENUE	
D-00 Donations	
D-03 Corporate Donations	3.62
Total D-00 Donations	3.62
F-00 Fundraising	
F-02 No-Frills Fundraiser	5,994.88
F-07 T-Shirts/Merchandise	200.00
F-10 Misc Fund Raising	0.50
F-11 Restaurant	750.00
F-16 Kids Store Income	240.60
Total F-00 Fundraising	7,185.98
M-00 Misc Income	
M-01 Money Market Interest	2.15
M-02 Membership Dues	20.00
Total M-00 Misc Income	22.15
Total Revenue	7,211.75
GROSS PROFIT	7,211.75
EXPENDITURES	
EI-00 Education & Instruction	
EI-13c Outside the Box Day	522.77
Total EI-00 Education & Instruction	522.77
FX-00 Fundraising Expenses	
FX-07 Square Fees	137.90
Total FX-00 Fundraising Expenses	137.90
G-00 School Habitat	
G-4 Aquarium (Maintenance)	420.00
Total G-00 School Habitat	420.00
P-00 ASFS Community Events	
P-07a Staff Welcome	100.00
P-07d Staff Appreciation	126.50
Total P-00 ASFS Community Events	226.50
PA-00 PTA Administrative	
PA-03 Bank Charges	45.00
Total PA-00 PTA Administrative	45.00
Total Expenditures	1,352.17
NET OPERATING REVENUE	5,859.58
NET REVENUE	\$5,859.58

2. Budget vs. Actuals YTD

July 2021 - June 2022

	Actual	Budget	Total Remaining
REVENUE			
D-00 Donations			
D-02 Gym Use Donations		1,000.00	1,000.00
D-03 Corporate Donations	3.88	500.00	496.12
D-04 Donations (Other)		100.00	100.00
Total D-00 Donations	3.88	1,600.00	1,596.12
F-00 Fundraising			
F-02 No-Frills Fundraiser	19,058.02	22,500.00	3,441.98
F-03 Grocery Card Programs	596.41	2,500.00	1,903.59
F-05 School Pictures		3,500.00	3,500.00
F-06 Auction	196.00	50,000.00	49,804.00
F-07 T-Shirts/Merchandise	2,907.00	4,000.00	1,093.00
F-10 Misc Fund Raising	389.21	1,183.00	793.79
F-11 Restaurant	1,183.00	1,500.00	317.00
F-15 Mural Project	14,550.00	15,750.00	1,200.00
F-16 Kids Store Income	1,095.70	1,000.00	-95.70
Total F-00 Fundraising	39,975.34	101,933.00	61,957.66
M-00 Misc Income			
M-01 Money Market Interest	12.98	100.00	87.02
M-02 Membership Dues	2,270.25	2,000.00	-270.25
M-07 Misc. Income and Surcharge (Other)	59.76	100.00	40.24
Total M-00 Misc Income	2,342.99	2,200.00	-142.99
Total Revenue	42,322.21	105,733.00	63,410.79
GROSS PROFIT			
	42,322.21	105,733.00	63,410.79
EXPENDITURES			
C-00 Capital Expenses			
Capital Expenses (FY21-22)		5,000.00	5,000.00
Total C-00 Capital Expenses		5,000.00	5,000.00
EI-00 Education & Instruction			
EI-01 Teacher Classrm Supplies	5,400.00	8,000.00	2,600.00
EI-02 Art		100.00	100.00
EI-02a Art in the Classroom		100.00	100.00
EI-02b Reflections Contest		100.00	100.00
EI-03 ESOL/HILT		250.00	250.00
EI-04 Gifted Services		400.00	400.00
EI-04a Odyssey of the Mind		600.00	600.00
EI-05 Investigation Station		1,500.00	1,500.00
EI-06 Language Arts		1,000.00	1,000.00
EI-07 Library inc. guest author		500.00	500.00
EI-08 P.E.		500.00	500.00
EI-09 Math		1,500.00	1,500.00

			Total
	Actual	Budget	Remaining
El-10 Music		100.00	100.00
El-13 Science		900.00	900.00
El-13a National Geographic Bee		100.00	100.00
El-13c Outside the Box Day	522.77	1,000.00	477.23
El-13e STEM Night		750.00	750.00
El-14 Social Studies		100.00	100.00
El-15 Special Needs		100.00	100.00
El-17 SOL Club Snacks		200.00	200.00
El-20 Habitat Week		1,000.00	1,000.00
El-21 Technology	1,805.81	6,250.00	4,444.19
El-22 Social Emotional Learning		250.00	250.00
Total EI-00 Education & Instruction	7,728.58	25,300.00	17,571.42
FX-00 Fundraising Expenses			
FX-02 No-Frills Fundraiser		50.00	50.00
FX-03 Auction		15,000.00	15,000.00
FX-04 T-Shirts/Other Promo Itm		2,500.00	2,500.00
FX-07 Square Fees	1,080.84	600.00	-480.84
FX-15 Mural Project	4,605.00	4,450.00	-155.00
FX-16 Kids Store Expenses		500.00	500.00
Total FX-00 Fundraising Expenses	5,685.84	23,100.00	17,414.16
G-00 School Habitat			
G-1 Grounds	1,900.84	4,700.00	2,799.16
G-2 Pond & Stream	300.00	1,200.00	900.00
G-4 Aquarium (Maintenance)	2,335.00	6,500.00	4,165.00
G-5 Aquarium (Supplies)	521.00	750.00	229.00
Total G-00 School Habitat	5,056.84	13,150.00	8,093.16
P-00 ASFS Community Events			
P-01 Community Events (General)	99.48	1,000.00	900.52
P-02 Back-To-School Picnic	1,394.85	2,000.00	605.15
P-03 Book Swap/Ice Cream Social		500.00	500.00
P-06 Parent Meetings	60.27	750.00	689.73
P-07a Staff Welcome	857.94	1,250.00	392.06
P-07b Staff Lunch (P/T Conf)	525.70	1,000.00	474.30
P-07c Staff Appreciation Week		5,000.00	5,000.00
P-07d Staff Appreciation	764.01	2,000.00	1,235.99
P-08 Community Service Programs		1,500.00	1,500.00
P-23 Principal's List Breakfast		350.00	350.00
P-24 5th Gr Promotion		750.00	750.00
P-25 5th Gr Promotion T-shirts		1,500.00	1,500.00
P-26 Kindergarten Playdates		150.00	150.00
P-27 CCPTA Grant Fund Donation		1,500.00	1,500.00
Total P-00 ASFS Community Events	3,702.25	19,250.00	15,547.75
PA-00 PTA Administrative			

			Total
	Actual	Budget	Remaining
PA-02 Child Care		500.00	500.00
PA-03 Bank Charges	306.00	540.00	234.00
PA-04 Postage & Printing		300.00	300.00
PA-05 General Expenses		2,000.00	2,000.00
PA-06 Insurance	228.00	250.00	22.00
PA-07 Nat'l, State & County Dues	872.00	1,000.00	128.00
PA-08 Tax Return		50.00	50.00
PA-10 PTA Dues Sponsorship		100.00	100.00
PA-11 Accounting Software		800.00	800.00
Total PA-00 PTA Administrative	1,406.00	5,540.00	4,134.00
SA-00 School Administrative			
SA-2 Curriculum & Staff Dev.		10,000.00	10,000.00
SA-3a Principal's Fund - Staff	181.80	2,000.00	1,818.20
SA-3b Principal's Fund-Student		1,000.00	1,000.00
SA-4 Enrichment Scholarships		1,393.00	1,393.00
Total SA-00 School Administrative	181.80	14,393.00	14,211.20
Total Expenditures	23,761.31	105,733.00	81,971.69
NET OPERATING REVENUE	18,560.90	0.00	-18,560.90
OTHER REVENUE			
NR-00 Non-Revenue Programs (I)			
NR-03i Yearbook (Sales)	4,533.07	5,000.00	466.93
NR-04i 5th Grade Class Gift		3,000.00	3,000.00
NR-05i Holiday Helpers		1,000.00	1,000.00
NR-06i 5K & Fun Run		5,000.00	5,000.00
NR-07i Book Fair		10,000.00	10,000.00
NR-08i School Supplies	200.00	750.00	550.00
NR-09i Grants		1,000.00	1,000.00
Total NR-00 Non-Revenue Programs (I)	4,733.07	25,750.00	21,016.93
Total Other Revenue	4,733.07	25,750.00	21,016.93
OTHER EXPENDITURES			
NR-00 Non-Revenue Program (E)			
NR-03x Yearbook (Printing)		5,000.00	5,000.00
NR-04x 5th Grade Class Gift		3,000.00	3,000.00
NR-05x Holiday Helpers		1,000.00	1,000.00
NR-06x 5K & Fun Run		5,000.00	5,000.00
NR-07x Book Fair		10,000.00	10,000.00
NR-08x School Supplies	214.77	750.00	535.23
NR-09x Grants		1,000.00	1,000.00
Total NR-00 Non-Revenue Program (E)	214.77	25,750.00	25,535.23
Total Other Expenditures	214.77	25,750.00	25,535.23
NET OTHER REVENUE	4,518.30	0.00	-4,518.30
NET REVENUE	\$23,079.20	\$0.00	\$ -23,079.20

3. Statement of Financial Position

As of December 31, 2021

	Total
ASSETS	
Current Assets	
Bank Accounts	
Operating Funds	
Checking (FY21-22)	52,873.92
Total Operating Funds	52,873.92
Reserve Funds	
Alternate Checking (2017-)	1,000.00
Money Market Savings (2017-)	16,888.79
Total Reserve Funds	17,888.79
Total Bank Accounts	70,762.71
Total Current Assets	70,762.71
TOTAL ASSETS	\$70,762.71
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Opening Balance Equity	35,594.49
Retained Earnings	12,089.02
Net Revenue	23,079.20
Total Equity	70,762.71
TOTAL LIABILITIES AND EQUITY	\$70,762.71