

# Management Report

Arlington Science Focus School PTA  
For the period ended May 31, 2022



Prepared by

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Prepared on

**July 2, 2022**

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# Statement of Activity

July 2021 - May 2022

	<b>Total</b>
<b>REVENUE</b>	
D-00 Donations	
D-03 Corporate Donations	6.00
<b>Total D-00 Donations</b>	<b>6.00</b>
F-00 Fundraising	
F-02 No-Frills Fundraiser	21,679.72
F-03 Grocery Card Programs	1,013.50
F-05 School Pictures	1,880.49
F-06 Auction	31,590.01
F-07 T-Shirts/Merchandise	3,494.58
F-10 Misc Fund Raising	392.31
F-11 Restaurant	2,429.22
F-15 Mural Project	14,550.00
F-16 Kids Store Income	806.80
<b>Total F-00 Fundraising</b>	<b>77,836.63</b>
M-00 Misc Income	
M-01 Money Market Interest	23.47
M-02 Membership Dues	2,380.00
M-07 Misc. Income and Surcharge (Other)	59.76
<b>Total M-00 Misc Income</b>	<b>2,463.23</b>
<b>Total Revenue</b>	<b>80,305.86</b>
<b>GROSS PROFIT</b>	
	<b>80,305.86</b>
<b>EXPENDITURES</b>	
C-00 Capital Expenses	
Capital Expenses (FY21-22)	4,320.00
<b>Total C-00 Capital Expenses</b>	<b>4,320.00</b>
EI-00 Education & Instruction	
EI-01 Teacher Classrm Supplies	5,400.00
EI-05 Investigation Station	690.59
EI-10 Music	157.23
EI-13 Science	512.04
EI-13c Outside the Box Day	522.77
EI-13e STEM Night	874.60
EI-17 SOL Club Snacks	82.52
EI-20 Habitat Week	948.06
EI-21 Technology	3,658.24
<b>Total EI-00 Education &amp; Instruction</b>	<b>12,846.05</b>
FX-00 Fundraising Expenses	
FX-03 Auction	6,209.31
FX-04 T-Shirts/Other Promo Itm	636.00
FX-07 Square Fees	1,194.15
FX-15 Mural Project	4,605.00

	<b>Total</b>
<b>Total FX-00 Fundraising Expenses</b>	<b>12,644.46</b>
G-00 School Habitat	
G-1 Grounds	2,400.20
G-2 Pond & Stream	2,679.70
G-4 Aquarium (Maintenance)	4,435.00
G-5 Aquarium (Supplies)	521.00
<b>Total G-00 School Habitat</b>	<b>10,035.90</b>
P-00 ASFS Community Events	
P-01 Community Events (General)	904.21
P-02 Back-To-School Picnic	1,394.85
P-03 Book Swap/Ice Cream Social	249.53
P-06 Parent Meetings	60.27
P-07a Staff Welcome	857.94
P-07b Staff Lunch (P/T Conf)	734.90
P-07c Staff Appreciation Week	4,583.10
P-07d Staff Appreciation	1,944.08
P-08 Community Service Programs	399.42
P-25 5th Gr Promotion T-shirts	1,296.28
<b>Total P-00 ASFS Community Events</b>	<b>12,424.58</b>
PA-00 PTA Administrative	
PA-02 Child Care	50.00
PA-03 Bank Charges	531.00
PA-05 General Expenses	187.00
PA-06 Insurance	228.00
PA-07 Nat'l, State & County Dues	932.00
PA-11 Accounting Software	320.00
<b>Total PA-00 PTA Administrative</b>	<b>2,248.00</b>
SA-00 School Administrative	
SA-3a Principal's Fund - Staff	181.80
<b>Total SA-00 School Administrative</b>	<b>181.80</b>
<b>Total Expenditures</b>	<b>54,700.79</b>
<b>NET OPERATING REVENUE</b>	<b>25,605.07</b>
<b>OTHER REVENUE</b>	
NR-00 Non-Revenue Programs (I)	
NR-03i Yearbook (Sales)	4,533.07
NR-04i 5th Grade Class Gift	2,301.13
NR-07i Book Fair	3,014.88
NR-08i School Supplies	200.00
<b>Total NR-00 Non-Revenue Programs (I)</b>	<b>10,049.08</b>
<b>Total Other Revenue</b>	<b>10,049.08</b>
<b>OTHER EXPENDITURES</b>	
NR-00 Non-Revenue Program (E)	
NR-08x School Supplies	214.77
<b>Total NR-00 Non-Revenue Program (E)</b>	<b>214.77</b>

	Total
<b>Total Other Expenditures</b>	<b>214.77</b>
NET OTHER REVENUE	9,834.31
NET REVENUE	<b>\$35,439.38</b>

# Budget vs. Actuals - YTD

July 2021 - June 2022

	Actual	Budget	Total Remaining
<b>REVENUE</b>			
D-00 Donations			
D-02 Gym Use Donations		1,000.00	1,000.00
D-03 Corporate Donations	34.30	500.00	465.70
D-04 Donations (Other)		100.00	100.00
<b>Total D-00 Donations</b>	<b>34.30</b>	<b>1,600.00</b>	<b>1,565.70</b>
F-00 Fundraising			
F-02 No-Frills Fundraiser	21,679.72	22,500.00	820.28
F-03 Grocery Card Programs	1,013.50	2,500.00	1,486.50
F-05 School Pictures	2,210.49	3,500.00	1,289.51
F-06 Auction	36,590.01	50,000.00	13,409.99
F-07 T-Shirts/Merchandise	4,490.58	4,000.00	-490.58
F-10 Misc Fund Raising	392.66	1,183.00	790.34
F-11 Restaurant	2,639.22	1,500.00	-1,139.22
F-15 Mural Project	14,550.00	15,750.00	1,200.00
F-16 Kids Store Income	1,295.03	1,000.00	-295.03
<b>Total F-00 Fundraising</b>	<b>84,861.21</b>	<b>101,933.00</b>	<b>17,071.79</b>
M-00 Misc Income			
M-01 Money Market Interest	23.47	100.00	76.53
M-02 Membership Dues	2,390.00	2,000.00	-390.00
M-07 Misc. Income and Surcharge (Other)	59.76	100.00	40.24
<b>Total M-00 Misc Income</b>	<b>2,473.23</b>	<b>2,200.00</b>	<b>-273.23</b>
<b>Total Revenue</b>	<b>87,368.74</b>	<b>105,733.00</b>	<b>18,364.26</b>
<b>GROSS PROFIT</b>			
	<b>87,368.74</b>	<b>105,733.00</b>	<b>18,364.26</b>
<b>EXPENDITURES</b>			
C-00 Capital Expenses			
Capital Expenses (FY21-22)	4,320.00	5,000.00	680.00
<b>Total C-00 Capital Expenses</b>	<b>4,320.00</b>	<b>5,000.00</b>	<b>680.00</b>
EI-00 Education & Instruction			
EI-01 Teacher Classrm Supplies	5,400.00	8,000.00	2,600.00
EI-02 Art		100.00	100.00
EI-02a Art in the Classroom		100.00	100.00
EI-02b Reflections Contest		100.00	100.00
EI-03 ESOL/HILT		250.00	250.00
EI-04 Gifted Services		400.00	400.00
EI-04a Odyssey of the Mind		600.00	600.00
EI-05 Investigation Station	1,489.51	1,500.00	10.49
EI-06 Language Arts		1,000.00	1,000.00
EI-07 Library inc. guest author		500.00	500.00
EI-08 P.E.	902.55	500.00	-402.55
EI-09 Math		1,500.00	1,500.00

			<b>Total</b>
	<b>Actual</b>	<b>Budget</b>	<b>Remaining</b>
El-10 Music	264.61	100.00	-164.61
El-13 Science	841.82	900.00	58.18
El-13a National Geographic Bee		100.00	100.00
El-13c Outside the Box Day	522.77	600.00	77.23
El-13e STEM Night	874.60	750.00	-124.60
El-14 Social Studies		100.00	100.00
El-15 Special Needs		100.00	100.00
El-17 SOL Club Snacks	82.52	200.00	117.48
El-20 Habitat Week	948.06	1,000.00	51.94
El-21 Technology	3,658.24	6,250.00	2,591.76
El-22 Social Emotional Learning		250.00	250.00
<b>Total EI-00 Education &amp; Instruction</b>	<b>14,984.68</b>	<b>24,900.00</b>	<b>9,915.32</b>
FX-00 Fundraising Expenses			
FX-02 No-Frills Fundraiser		50.00	50.00
FX-03 Auction	6,243.37	13,260.00	7,016.63
FX-04 T-Shirts/Other Promo Itm	636.00	2,500.00	1,864.00
FX-07 Square Fees	1,210.48	2,100.00	889.52
FX-15 Mural Project	4,605.00	4,450.00	-155.00
FX-16 Kids Store Expenses		500.00	500.00
<b>Total FX-00 Fundraising Expenses</b>	<b>12,694.85</b>	<b>22,860.00</b>	<b>10,165.15</b>
G-00 School Habitat			
G-1 Grounds	3,658.20	4,700.00	1,041.80
G-2 Pond & Stream	2,679.70	2,940.00	260.30
G-4 Aquarium (Maintenance)	4,855.00	6,500.00	1,645.00
G-5 Aquarium (Supplies)	749.00	750.00	1.00
<b>Total G-00 School Habitat</b>	<b>11,941.90</b>	<b>14,890.00</b>	<b>2,948.10</b>
P-00 ASFS Community Events			
P-01 Community Events (General)	930.17	1,000.00	69.83
P-02 Back-To-School Picnic	1,394.85	1,400.00	5.15
P-03 Book Swap/Ice Cream Social	249.53	500.00	250.47
P-06 Parent Meetings	60.27	750.00	689.73
P-07a Staff Welcome	857.94	950.00	92.06
P-07b Staff Lunch (P/T Conf)	734.90	1,000.00	265.10
P-07c Staff Appreciation Week	4,583.10	5,000.00	416.90
P-07d Staff Appreciation	2,038.72	2,000.00	-38.72
P-08 Community Service Programs	399.42	1,500.00	1,100.58
P-23 Principal's List Breakfast		350.00	350.00
P-24 5th Gr Promotion	516.82	750.00	233.18
P-25 5th Gr Promotion T-shirts	1,296.28	1,500.00	203.72
P-26 Kindergarten Playdates		150.00	150.00
P-27 CCPTA Grant Fund Donation		1,500.00	1,500.00
<b>Total P-00 ASFS Community Events</b>	<b>13,062.00</b>	<b>18,350.00</b>	<b>5,288.00</b>
PA-00 PTA Administrative			

			Total
	Actual	Budget	Remaining
PA-02 Child Care	50.00	300.00	250.00
PA-03 Bank Charges	531.00	540.00	9.00
PA-04 Postage & Printing		300.00	300.00
PA-05 General Expenses	851.95	2,000.00	1,148.05
PA-06 Insurance	228.00	250.00	22.00
PA-07 Nat'l, State & County Dues	1,037.00	1,000.00	-37.00
PA-08 Tax Return		50.00	50.00
PA-10 PTA Dues Sponsorship		100.00	100.00
PA-11 Accounting Software	320.00	800.00	480.00
<b>Total PA-00 PTA Administrative</b>	<b>3,017.95</b>	<b>5,340.00</b>	<b>2,322.05</b>
SA-00 School Administrative			
SA-2 Curriculum & Staff Dev.		10,000.00	10,000.00
SA-3a Principal's Fund - Staff	270.82	2,000.00	1,729.18
SA-3b Principal's Fund-Student	31.80	1,000.00	968.20
SA-4 Enrichment Scholarships		1,393.00	1,393.00
<b>Total SA-00 School Administrative</b>	<b>302.62</b>	<b>14,393.00</b>	<b>14,090.38</b>
<b>Total Expenditures</b>	<b>60,324.00</b>	<b>105,733.00</b>	<b>45,409.00</b>
<b>NET OPERATING REVENUE</b>	<b>27,044.74</b>	<b>0.00</b>	<b>-27,044.74</b>
<b>OTHER REVENUE</b>			
NR-00 Non-Revenue Programs (I)			
NR-03i Yearbook (Sales)	5,303.07	5,000.00	-303.07
NR-04i 5th Grade Class Gift	2,818.13	3,000.00	181.87
NR-05i Holiday Helpers		1,000.00	1,000.00
NR-06i 5K & Fun Run		5,000.00	5,000.00
NR-07i Book Fair	3,014.88	10,000.00	6,985.12
NR-08i School Supplies	200.00	750.00	550.00
NR-09i Grants		1,000.00	1,000.00
<b>Total NR-00 Non-Revenue Programs (I)</b>	<b>11,336.08</b>	<b>25,750.00</b>	<b>14,413.92</b>
<b>Total Other Revenue</b>	<b>11,336.08</b>	<b>25,750.00</b>	<b>14,413.92</b>
<b>OTHER EXPENDITURES</b>			
NR-00 Non-Revenue Program (E)			
NR-03x Yearbook (Printing)		5,000.00	5,000.00
NR-04x 5th Grade Class Gift	2,633.31	3,000.00	366.69
NR-05x Holiday Helpers		1,000.00	1,000.00
NR-06x 5K & Fun Run		5,000.00	5,000.00
NR-07x Book Fair		10,000.00	10,000.00
NR-08x School Supplies	214.77	750.00	535.23
NR-09x Grants		1,000.00	1,000.00
<b>Total NR-00 Non-Revenue Program (E)</b>	<b>2,848.08</b>	<b>25,750.00</b>	<b>22,901.92</b>
<b>Total Other Expenditures</b>	<b>2,848.08</b>	<b>25,750.00</b>	<b>22,901.92</b>
<b>NET OTHER REVENUE</b>	<b>8,488.00</b>	<b>0.00</b>	<b>-8,488.00</b>
<b>NET REVENUE</b>	<b>\$35,532.74</b>	<b>\$0.00</b>	<b>\$ -35,532.74</b>



# Statement of Financial Position

As of July 2, 2022

	Total
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
Operating Funds	
Checking (FY21-22)	65,316.97
<b>Total Operating Funds</b>	<b>65,316.97</b>
Reserve Funds	
Alternate Checking (2017-)	1,000.00
Money Market Savings (2017-)	16,899.28
<b>Total Reserve Funds</b>	<b>17,899.28</b>
<b>Total Bank Accounts</b>	<b>83,216.25</b>
<b>Total Current Assets</b>	<b>83,216.25</b>
<b>TOTAL ASSETS</b>	<b>\$83,216.25</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Total Liabilities</b>	
<b>Equity</b>	
Opening Balance Equity	35,594.49
Retained Earnings	47,621.76
Net Revenue	
<b>Total Equity</b>	<b>83,216.25</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$83,216.25</b>