

Management Report

Arlington Science Focus School PTA
For the period ended October 31, 2021



Prepared by

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October 31, 2021

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1. Statement of Activity

October 2021

	Total
REVENUE	
D-00 Donations	
D-03 Corporate Donations	0.05
Total D-00 Donations	0.05
F-00 Fundraising	
F-02 No-Frills Fundraiser	3,380.51
F-07 T-Shirts/Merchandise	830.00
F-10 Misc Fund Raising	2.50
F-15 Mural Project	200.00
F-16 Kids Store Income	276.30
Total F-00 Fundraising	4,689.31
M-00 Misc Income	
M-01 Money Market Interest	2.15
M-02 Membership Dues	290.25
Total M-00 Misc Income	292.40
Total Revenue	4,981.76
GROSS PROFIT	4,981.76
EXPENDITURES	
EI-00 Education & Instruction	
EI-21 Technology	185.89
Total EI-00 Education & Instruction	185.89
FX-00 Fundraising Expenses	
FX-07 Square Fees	83.32
FX-15 Mural Project	60.00
Total FX-00 Fundraising Expenses	143.32
G-00 School Habitat	
G-1 Grounds	165.88
G-2 Pond & Stream	200.00
G-4 Aquarium (Maintenance)	420.00
Total G-00 School Habitat	785.88
P-00 ASFS Community Events	
P-02 Back-To-School Picnic	38.46
P-07a Staff Welcome	70.60
P-07b Staff Lunch (P/T Conf)	112.18
P-07d Staff Appreciation	146.18
Total P-00 ASFS Community Events	367.42
PA-00 PTA Administrative	
PA-03 Bank Charges	45.00
PA-07 Nat'l, State & County Dues	795.00
Total PA-00 PTA Administrative	840.00
SA-00 School Administrative	
SA-3a Principal's Fund - Staff	181.80

	Total
Total SA-00 School Administrative	181.80
Total Expenditures	2,504.31
NET OPERATING REVENUE	2,477.45
OTHER REVENUE	
NR-00 Non-Revenue Programs (I)	
NR-03i Yearbook (Sales)	4,533.07
Total NR-00 Non-Revenue Programs (I)	4,533.07
Total Other Revenue	4,533.07
NET OTHER REVENUE	4,533.07
NET REVENUE	\$7,010.52

2. Budget vs. Actuals YTD

July 2021 - June 2022

	Actual	Budget	Total Remaining
REVENUE			
D-00 Donations			
D-02 Gym Use Donations		1,000.00	1,000.00
D-03 Corporate Donations	0.26	500.00	499.74
D-04 Donations (Other)		100.00	100.00
Total D-00 Donations	0.26	1,600.00	1,599.74
F-00 Fundraising			
F-02 No-Frills Fundraiser	8,048.14	22,500.00	14,451.86
F-03 Grocery Card Programs	299.46	2,500.00	2,200.54
F-05 School Pictures		3,500.00	3,500.00
F-06 Auction	196.00	50,000.00	49,804.00
F-07 T-Shirts/Merchandise	2,565.00	4,000.00	1,435.00
F-10 Misc Fund Raising	387.21	1,183.00	795.79
F-11 Restaurant	433.00	1,500.00	1,067.00
F-15 Mural Project	14,550.00	15,750.00	1,200.00
F-16 Kids Store Income	276.30	1,000.00	723.70
Total F-00 Fundraising	26,755.11	101,933.00	75,177.89
M-00 Misc Income			
M-01 Money Market Interest	8.75	100.00	91.25
M-02 Membership Dues	2,190.25	2,000.00	-190.25
M-07 Misc. Income and Surcharge (Other)	59.76	100.00	40.24
Total M-00 Misc Income	2,258.76	2,200.00	-58.76
Total Revenue	29,014.13	105,733.00	76,718.87
GROSS PROFIT			
	29,014.13	105,733.00	76,718.87
EXPENDITURES			
C-00 Capital Expenses			
Capital Expenses (FY21-22)		5,000.00	5,000.00
Total C-00 Capital Expenses		5,000.00	5,000.00
EI-00 Education & Instruction			
EI-01 Teacher Classrm Supplies	5,400.00	8,000.00	2,600.00
EI-02 Art		100.00	100.00
EI-02a Art in the Classroom		100.00	100.00
EI-02b Reflections Contest		100.00	100.00
EI-03 ESOL/HILT		250.00	250.00
EI-04 Gifted Services		400.00	400.00
EI-04a Odyssey of the Mind		600.00	600.00
EI-05 Investigation Station		1,500.00	1,500.00
EI-06 Language Arts		1,000.00	1,000.00
EI-07 Library inc. guest author		500.00	500.00
EI-08 P.E.		500.00	500.00
EI-09 Math		1,500.00	1,500.00

			Total
	Actual	Budget	Remaining
El-10 Music		100.00	100.00
El-13 Science		900.00	900.00
El-13a National Geographic Bee		100.00	100.00
El-13c Outside the Box Day		1,000.00	1,000.00
El-13e STEM Night		750.00	750.00
El-14 Social Studies		100.00	100.00
El-15 Special Needs		100.00	100.00
El-17 SOL Club Snacks		200.00	200.00
El-20 Habitat Week		1,000.00	1,000.00
El-21 Technology	562.20	6,250.00	5,687.80
El-22 Social Emotional Learning		250.00	250.00
Total EI-00 Education & Instruction	5,962.20	25,300.00	19,337.80
FX-00 Fundraising Expenses			
FX-02 No-Frills Fundraiser		50.00	50.00
FX-03 Auction		15,000.00	15,000.00
FX-04 T-Shirts/Other Promo Itm		2,500.00	2,500.00
FX-07 Square Fees	786.84	600.00	-186.84
FX-15 Mural Project	4,605.00	4,450.00	-155.00
FX-16 Kids Store Expenses		500.00	500.00
Total FX-00 Fundraising Expenses	5,391.84	23,100.00	17,708.16
G-00 School Habitat			
G-1 Grounds	1,588.88	4,700.00	3,111.12
G-2 Pond & Stream	300.00	1,200.00	900.00
G-4 Aquarium (Maintenance)	1,495.00	6,500.00	5,005.00
G-5 Aquarium (Supplies)	521.00	750.00	229.00
Total G-00 School Habitat	3,904.88	13,150.00	9,245.12
P-00 ASFS Community Events			
P-01 Community Events (General)	32.18	1,000.00	967.82
P-02 Back-To-School Picnic	776.30	2,000.00	1,223.70
P-03 Book Swap/Ice Cream Social		500.00	500.00
P-06 Parent Meetings	60.27	750.00	689.73
P-07a Staff Welcome	757.94	1,250.00	492.06
P-07b Staff Lunch (P/T Conf)	112.18	1,000.00	887.82
P-07c Staff Appreciation Week		5,000.00	5,000.00
P-07d Staff Appreciation	146.18	2,000.00	1,853.82
P-08 Community Service Programs		1,500.00	1,500.00
P-23 Principal's List Breakfast		350.00	350.00
P-24 5th Gr Promotion		750.00	750.00
P-25 5th Gr Promotion T-shirts		1,500.00	1,500.00
P-26 Kindergarten Playdates		150.00	150.00
P-27 CCPTA Grant Fund Donation		1,500.00	1,500.00
Total P-00 ASFS Community Events	1,885.05	19,250.00	17,364.95
PA-00 PTA Administrative			

			Total
	Actual	Budget	Remaining
PA-02 Child Care		500.00	500.00
PA-03 Bank Charges	216.00	540.00	324.00
PA-04 Postage & Printing		300.00	300.00
PA-05 General Expenses		2,000.00	2,000.00
PA-06 Insurance	228.00	250.00	22.00
PA-07 Nat'l, State & County Dues	795.00	1,000.00	205.00
PA-08 Tax Return		50.00	50.00
PA-10 PTA Dues Sponsorship		100.00	100.00
PA-11 Accounting Software		800.00	800.00
Total PA-00 PTA Administrative	1,239.00	5,540.00	4,301.00
SA-00 School Administrative			
SA-2 Curriculum & Staff Dev.		10,000.00	10,000.00
SA-3a Principal's Fund - Staff	181.80	2,000.00	1,818.20
SA-3b Principal's Fund-Student		1,000.00	1,000.00
SA-4 Enrichment Scholarships		1,393.00	1,393.00
Total SA-00 School Administrative	181.80	14,393.00	14,211.20
Total Expenditures	18,564.77	105,733.00	87,168.23
NET OPERATING REVENUE	10,449.36	0.00	-10,449.36
OTHER REVENUE			
NR-00 Non-Revenue Programs (I)			
NR-03i Yearbook (Sales)	4,533.07	5,000.00	466.93
NR-04i 5th Grade Class Gift		3,000.00	3,000.00
NR-05i Holiday Helpers		1,000.00	1,000.00
NR-06i 5K & Fun Run		5,000.00	5,000.00
NR-07i Book Fair		10,000.00	10,000.00
NR-08i School Supplies		750.00	750.00
NR-09i Grants		1,000.00	1,000.00
Total NR-00 Non-Revenue Programs (I)	4,533.07	25,750.00	21,216.93
Total Other Revenue	4,533.07	25,750.00	21,216.93
OTHER EXPENDITURES			
NR-00 Non-Revenue Program (E)			
NR-03x Yearbook (Printing)		5,000.00	5,000.00
NR-04x 5th Grade Class Gift		3,000.00	3,000.00
NR-05x Holiday Helpers		1,000.00	1,000.00
NR-06x 5K & Fun Run		5,000.00	5,000.00
NR-07x Book Fair		10,000.00	10,000.00
NR-08x School Supplies	214.77	750.00	535.23
NR-09x Grants		1,000.00	1,000.00
Total NR-00 Non-Revenue Program (E)	214.77	25,750.00	25,535.23
Total Other Expenditures	214.77	25,750.00	25,535.23
NET OTHER REVENUE	4,318.30	0.00	-4,318.30
NET REVENUE	\$14,767.66	\$0.00	\$ -14,767.66

3. Statement of Financial Position

As of October 31, 2021

	Total
ASSETS	
Current Assets	
Bank Accounts	
Operating Funds	
Checking (FY21-22)	44,566.61
 Total Operating Funds	44,566.61
Reserve Funds	
Alternate Checking (2017-)	1,000.00
Money Market Savings (2017-)	16,884.56
 Total Reserve Funds	17,884.56
 Total Bank Accounts	62,451.17
 Total Current Assets	62,451.17
TOTAL ASSETS	\$62,451.17
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Opening Balance Equity	35,594.49
Retained Earnings	12,089.02
Net Revenue	14,767.66
 Total Equity	62,451.17
TOTAL LIABILITIES AND EQUITY	\$62,451.17